



Child Safeguarding Complaint Form

The completed form should be submitted to the Child Safeguarding Officer (CSO) via CSO@ihnsw.com.au or via the upload file option on our website to remain anonymous. If wishing to remain anonymous, please leave any identifying fields blank.

This form must be used to make a Child Safeguarding Complaint

Complainant Details

Full Name		Role & Relationship to Child	
Contact Number		Email	

Nature of Complaint

Please describe your complaint in detail, including any concerns regarding child safeguarding practices or responses:

How has this issue affected the well-being or safety of a child (if applicable)?

Previous Actions Take

Have you previously raised this complaint with anyone in the organisation? Yes / No (circle)

If yes, please provide details:

Name:

Role:

Date:

Outcome:



Child Safeguarding Complaint Form

Desired Outcome or Resolution

What steps would you like to see taken in response to your complaint:

Acknowledgement of form completion

I have completed this form to the best of my knowledge and ability

Name		Position	
Signed		Date	

For Official Use Only

(Completed by the Child Safeguarding Officer or Relevant Authority)

Received by		Date Received	
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Action Taken

Follow-up required?

Yes / no (circle)

If yes, details:

Safeguarding Officer Signature		Date	
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Privacy Disclaimer: Ice Hockey NSW acknowledges and respects the privacy of all its staff, volunteers, contractors and patrons. The information being collected is for the purposes of obtaining details of and assessing the complaint in question. Information disclosed on this form may be passed on to the appropriate authorities, as required. By signing this form, you have consented to this information being collected, used and disclosed for the purposes it intended. You have the right to access and alter personal information concerning yourself in accordance with the Commonwealth Privacy Act (amended 2001) and Ice Hockey NSW Privacy Policy.