



Child-Related Position Assessment Recommendations

This Child-related position assessment aims to assist identify Child-related positions however, it should not be used to determine if a Relevant Person requires a WWCC.

Question – Does the position/activity (paid/unpaid or volunteer):	Yes	No
Involve supervising Children/Young People?		
Involve being alone with Children/Young People or engaging with Children/Young People in a way that is not observed or monitored?		
Involve activities with Children/Young People away from the organisation’s usual location?		
Involve direct one-on-one or group contact with Children/Young People via phone, letter, email, online or social media?		
Involve supervising Child/Young Person-to-Child/Young Person online contact?		
Have access (online or paper based) to a Child/Young Person’s personal and/or confidential information?		
Involve the need for physical contact/touching Children/Young People?		
Involve any of the following: transporting Children/Young People; over-night supervision; and/or out-of-town activities?		
Have a perceived or actual level of authority (including from a Child/Young Person’s perspective)?		
Involve any other type of contact with Children/Young People?		

If you answered YES to one or more of the above questions, the position is a Child-related position.

Ice Hockey NSW or affiliated club is required to undertake the recruitment and screening process as outlined in Appendix 2: Recruitment, Screening and Training Recommendations, including conducting interviews and reference checks unless answering YES to one or more of the exemption qualifying questions below.

Exemptions: A WWCC is not required if a person engages in a child-related role and:	Yes	No
Is under the age of 18 years		
Is working in and visiting NSW from outside the state for the purposes of a one-off event (eg training, or tournament event)?		
Holds an interstate WWCC in the jurisdiction in which the person ordinarily resides, or is exempt from the requirement to have such a check in that jurisdiction, and works 30 days or less in NSW?		
Is a visiting speaker, adjudicator, performer, assessor or other similar visitor at a school or other place where child-related work is carried out and if the work of the person at that place is for a one-off occasion and is carried out in the presence of one or more other adults?		

SOURCE: IHA.ORG.AU, [HTTPS://CDN.REVOLUTIONISE.COM.AU/CUPS/IHA/FILES/OQPYN43UEPQNHIFU.PDF](https://cdn.revolutionise.com.au/cups/iha/files/OQPYN43UEPQNHIFU.PDF)